

(DRAFT) MINUTES FROM A MEETING OF
TRUST TAIRĀWHITI

On 3 October 2023

The meeting was held via Zoom and in person at Shed3 50 Esplanade Gisborne

PRESENT:

John Clarke (Chair), Rehette Stoltz, Ron Aitken, Warren Williams, Rawinia Kamau (online), David Battin and Wi Pere Mita.

IN ATTENDANCE:

Trust Tairāwhiti executive team members: Chief Executive Officer (Acting) – Richard Searle, Chief Financial Officer – Phil McLeod, Chief Operating Officer Shared Services and Hāpori – Kim Allan (online), General Manager Hāpori – Audine Grace-Kutia, and Executive Advisor – Charlotta Passe.

Members of public: Nil.

2.0 Karakia

The meeting opened with a karakia.

2.1 Apologies

Nil.

Secretarial Note: Rehette Stoltz left the meeting at 09:00 and re-joined for the closed meeting, at 09:40.

2.2 Declaration of Trustee Interests

Trustees are responsible for relaying changes to the trustee interest register to the Board Secretary.

2.3 Confirmation of Agenda and Late items

No late agenda items noted.

2.4 Approval of Minutes and Matters Arising

The minutes of the meeting held 5 September 2023 were taken as read and approved.

Unanimous Approval

2.5 Strategy and Decision Making

Nil.

2.6 Beneficiary Presentations and Public Forum

No presentations were scheduled for this meeting.

2.7 Board Updates

2.7.a CEO Monthly Operational Report

The report was taken as read. It was noted that the CEO Open Report is quarterly, however, the financial reports are provided monthly. The Chief Financial Officer (CFO) discussed the amount of cash in term deposits with Craigs, which will be rebalanced as the investment strategy is finalised.

2.8 EXCLUSION OF PUBLIC FROM PROCEEDINGS

The chair noted additions to the public exclusion resolution: that Jon Nichols, Director, Eastland Group, and Mr Greg Anderson would now attend for item 3.4.a. Moved by John Clarke, seconded by David Battin.

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision on agenda items:

3.0 Approval of Closed Minutes and Action Register

3.0.a Approval of closed minutes

3.0.b Action register

3.1 Presentations

3.2 Strategy and Decision Making

3.2.a TT Treaty and Mana Whenua

3.2.b Direct investments

3.2.c Enabling others

3.2.d Council Controlled Organisation

3.3 Risk management

3.3.a Health and safety report

3.3.b Risk register

3.4 Operational Updates

3.4.a Eastland Group

3.4.b CEO closed report

3.4.c People and Culture chairperson update

3.4.d Audit and Risk chairperson update

3.5 Appendices

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.0.a	Approval of closed minutes	Sections 7(2) (a) (b(ii)) (c) (f) (g) (h) (i) (j)	48(1) (a)
Item 3.1.b	Action register	Sections 7 (2) (a) (b(ii)) (c) (f) (h)	48(1) (a)
Item 3.1.a	Presentations	Sections 7(2) (b(ii)) (f) (h)	48(1) (a)
Item 3.2.a	TT Treaty and Mana Whenua		48(1) (a)
Item 3.2.b	Direct investments	Sections 7(2) (b(ii)) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.2.c	Enabling others	Sections 7(2) (b(ii)) (c) (f) (h) (i) (j)	48(1) (a)
Item 3.2.d	Council Controlled Organisation		48(1) (a)
Item 3.3.a	Health & safety report	Sections 7(2) (a) (f)	48(1) (a)
Item 3.3.b	Risk register	Sections 7(2) (a) (f)	48(1) (a)
Item 3.4.a	Eastland Group		48(1) (a)
Item 3.4.b	CEO closed report	Sections 7(2) b(ii)) (c) (f) (g) (h) (i) (j)	48(1) (a)
Item 3.4.c	People and Culture chairperson update	Sections 7(2) (a) (f)	48(1) (a)
Item 3.4.d	Audit and Risk chairperson update	Sections 7(2) (f)	48(1) (a)
Item 3.5	Appendices	Sections 7(2) (b(ii)) (f)	48(1) (a)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content
<p>Section 7(2) (a) To protect the privacy of natural persons, including that of deceased natural persons</p>
<p>Section 7(2) (b) (ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>
<p>Section 7(2) (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:</p> <ul style="list-style-type: none"> i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or ii. Would be likely otherwise to damage the public interest.
<p>Section 7(2) (f) Maintain the effective conduct of public affairs through:</p> <ul style="list-style-type: none"> iii. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or iv. The protection of such members, officers, employees and persons from improper pressure or harassment.
<p>Section 7(2) (g) Maintain legal professional privilege.</p>
<p>Section 7(2) (h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.</p>
<p>Section 7(2) (i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>
<p>Section 7(2) (j) Prevent the disclosure or use of official information for improper gain or improper advantage.</p>

That the following people be permitted to remain at this meeting after the public has been excluded:

- i. CEOA, COOSSH, CFO, GMH, EA for items 3.0 – 3.5
- ii. David Jones, and Derek Lardelli for item 3.2
- iii. Angie Rangitakatu, Trust Tairawhiti for item 3.3.a
- iv. Matanuku Mahuika, Matt Todd, Andrew Gaddum, and Jon Nichols for item 3.4.a
- v. Greg Anderson of Northington Partners for item 3.4.a

because of their knowledge, which will be of assistance in relation the matters being discussed because of their role and work performed.

The public excluded minutes follow and are not publicly available. There being no further business the public meeting closed at 09:08. These minutes were confirmed by trustees on 7 November 2023.

CHAIR
WILLIAM JOHN CLARKE

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