

(DRAFT) MINUTES FROM A MEETING OF
TRUST TAIRĀWHITI

On 14 May 2024 at 9:05am

The meeting was held via Zoom at in person at Shed3 50 Esplanade, Gisborne

IN ATTENDANCE:

Trustees: David Battin (Chair), John Clarke (Deputy Chair), Rawinia Kamau, Rehette Stoltz, Ron Aitken, Warren Williams, and Wi Pere Mita.

Trust Tairāwhiti executive team members: Doug Jones – Chief Executive Officer, Phil McLeod – Chief Financial Officer, Audine Grace-Kutia – General Manager Hāpori, Richard Searle – General Manager Economic Development and Melonie Brouwer Board Secretary.

Members of public in person: Nil.

2.1 Karakia

Wi Pere opened the meeting with a karakia prior to Zoom starting.

2.2 Apologies

Trust Tairāwhiti Cultural Advisors: Tā Derek Lardelli, Lady Rose Lardelli.

2.3 Declaration of Trustee Interests

Trustees are responsible for relaying changes to the trustee interest register to the Board Secretary. Amendment to interest for Chair, CEO not CFO of Integrated Foods Limited.

2.4 Confirmation of Agenda and Late items

No late agenda items noted.

2.5 Approval of Minutes and Matters Arising

The minutes of the meeting held on 9 April 2024 were taken as read and approved. No actions were noted at this meeting.

Unanimous Approval

2.6 Strategy and Decision Making

Nil.

2.7 Beneficiary Presentations and Public Forum

No presentations were scheduled for this meeting.

2.8 Board Updates

2.8.a CEO Open Report – taken as read.

The CEO spoke to the report and provided context and an update on the Trust strategy refresh being deferred until early 2025 to align with the 2024/2025 Statement of Intent.

The board discussed the delivery of initiatives and facilities and the delay of those projects due to the ongoing factors from Cyclone Gabrielle. The board also acknowledged that continued delay in infrastructure activities could potentially be influenced by increasing inflation.

GMH noted that conditions were stipulated in the terms of agreement for the procurement of local contractors and growing that capability in region.

The ongoing Central Business District (CBD) project was discussed, acknowledging the relationship with Rongowhakaata as mana whenua, the Council and our economic development team.

The Whariki programme has gained traction and is tracking well with new targets being set.

The CFO spoke to the financial reports and identified an error, the capital notes had not been reported and equities should be \$505,000, not \$475,000 as stated.

2.9 Appendices

Nil.

2.10 EXCLUSION OF PUBLIC FROM PROCEEDINGS

Moved by Mr John Clarke, seconded by Mrs Rehette Stoltz.

SECTION 48 - LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision on agenda items:

- 3.1 Approval of closed minutes and matters arising
- 3.2 Strategy and Decision Making
- 3.3 Risk management
- 3.4 Operational Updates

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item No. | General subject of each matter to be considered | Reason for passing this resolution in relation to each matter check | Ground(s) under section 48(1) for the passing of this resolution |
|----------|---|---|--|
| Item 3.1 | Approval of closed minutes and matters arising | Sections 7(2) (a) (b(ii)) (c) (f) (g) (h) (i) (j) | 48(1) (a) |
| Item 3.2 | Strategy and decision making | Sections 7(2) (b(ii)) (c) (f) (i) (j) | 48(1) (a) |
| Item 3.3 | Risk management | Sections 7(2) (a) (f) | 48(1) (a) |
| Item 3.4 | Operational updates | Sections 7(2) (b(ii)) (c) (f) (h) (i) (j) | 48(1) (a) |
| Item 3.5 | Appendices | Sections 7(2) (b(ii)) (f) | 48(1) (a) |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons

Section 7(2)(b)(ii) To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
 - ii. Would be likely otherwise to damage the public interest.
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Section 7(2)(f) Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or
 - ii. The protection of such members, officers, employees and persons from improper pressure or harassment.
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Section 7(2)(g) Maintain legal professional privilege.

Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 7(2)(j) Prevent the disclosure or use of official information for improper gain or improper advantage.

That the following people be permitted to remain at this meeting after the public has been excluded:

- i. Chief Executive Officer, Chief Financial Officer, General Manager Economic Development, General Manager Hāpori and Board Secretary for items 3.1 – 3.4

because of their knowledge, which will be of assistance in relation the matters being discussed because of their role and work performed.

The public excluded minutes follow and are not publicly available. There being no further business the public meeting closed at 09:40am.

CHAIR
DAVID BATTIN