

(DRAFT) MINUTES FROM A MEETING OF  
TRUST TAIRĀWHITI

On 13 May 2025 at 9:00am

The meeting was held via Zoom (Livestreamed) and in person at Shed3, 50 Esplanade, Gisborne

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**IN ATTENDANCE:**

Trustees: David Battin (Chair), Dan Jex-Blake, John Clarke, Nicki Sutherland, Rehette Stoltz, Ron Aitken and Warren Williams.

Trust Tairāwhiti executive team members: Doug Jones – Chief Executive Officer, Melonie Brouwer – Board secretary, Audine Grace-Kutia – General Manager Hapori and Phil McLeod – Chief Financial Officer.

Members of public for item 2.6a

Jo Haughey – Gisborne District Council, Contractor: Liveable Spaces

Michèle Frey – Gisborne District Council, Director Liveable Communities

Steve Bramley – SGL Limited, Project working group

Steve Berezowski – Whiti Ora Tairāwhiti Chair

Stefan Pishief – Whiti Ora Tairāwhiti CEO

Dr. Warren Williams opened the meeting with a karakia.

**2.1 Apologies**

Tā Derek Lardelli and Lady Rose Gould-Lardelli – Cultural Advisors.

**2.2 Declaration of Trustee Interests noted.**

There is nothing to declare at this stage; however, trustees are responsible for informing the Board Secretary of any changes to the trustee interest register.

**2.3 Confirmation of Agenda and Late items**

Nil

**2.4 Approval of Open Minutes and Matters Arising**

**2.4.a Approval of the open minutes of the meeting held on 11 March 2025**

The minutes of the meeting held on 11 March 2025 were taken as read and approved.

**Unanimous Approval**

**2.4.b Action register from 11 March 2025 noted**

**2.5 Strategy and decision making**

Nil

**2.6 Beneficiary Presentations and Public Forum**

**2.6.a Tairāwhiti Indoor Multipurpose Centre.**

Project team present:

Jo Haughey – Gisborne District Council, Contractor: Liveable Spaces

Michèle Frey – Gisborne District Council, Director Liveable Communities

Steve Bramley – SGL Limited, Project working group

Steve Berezowski – Whiti Ora Tairāwhiti Chair

Stefan Pishief – Whiti Ora Tairāwhiti CEO

Steve Bramley from SGL Limited gave an overview of the presentation and the development of a new indoor multi-purpose centre in Tairāwhiti. There is a \$2.5m commitment from Gisborne District Council and endorsed consulting on committing to an additional \$6m as part of the next Long Term Plan consultation. The project aims to address the region's critical infrastructure gap in indoor sports facilities. A feasibility study and business case were presented, highlighting the need for a three-court space to meet the demand. The project faces challenges in funding, site selection, and operational costs. The team proposed a phased development plan, emphasising the importance of community engagement and potential partnerships.

The next steps for the project are:

1. Scope programme of work for next phase to enable project to progress.
2. Review Steering Group membership with key focus on funding strategy and fundraising.
3. Develop positioning strategy aligned with wider integrated regional funding strategy for Tairāwhiti.
4. Explore funding, ownership, governance, partnerships, and management avenues.
5. Proceed to design and consent.
6. Start fundraising.

Establish a steering group to focus on the funding and fundraising aspects of the project

Questions and feedback were given about the seating configuration which will be dependant on budget and needs. Another significant concern is the issue of parking, which is already severely constrained in the area that has been identified for the indoor facility.

## **2.7 Board Updates**

**2.7.a CEO quarterly report and financials for 01/01/2025 – 31/03/2025 were noted and taken as read.**

The Wellbeing Survey has played a crucial role in gathering valuable insights to support community groups. Designed with a focus on technical oversight and objectivity, the survey successfully reached a diverse cross-section of Te Tairāwhiti.

The CEO spoke to the Mahi Kaitiaki outcomes and it was agreed that more detail was required and

The CEO provided an overview of the Mahi Kaitiaki outcomes, and it was acknowledged that further clarification and additional detail on specific projects would be provided

The CEO gave an overview of the Mahi Kaitiaki outcomes. It was agreed that further clarification and more detailed information on specific projects would be provided to ensure a clear understanding of current activities.

In terms of the Delivery area of Cruise Ships – Passengers visiting Tairāwhiti it was identified that the risk should be showing as red or at least orange as the actual numbers didn't reach the target due to three cruise ships being cancelled due to weather.

## **2.8 EXCLUSION OF PUBLIC FROM PROCEEDINGS**

Moved by Mr Warren Williams and seconded by Mr John Clarke.

THAT: The public be excluded from the following part of the proceedings of this meeting, namely for discussion or decision on agenda items:

3.0 Strategy and Decision Making

4.0 Operational Updates including approval of closed minutes and matters arising

5.0 Risk management

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter check	Ground(s) under section 48(1) for the passing of this resolution
Item 3.0	Strategy and decision making	Sections 7(2) (b(ii)) (c) (f) (i) (j)	48(1) (a)
Item 4.0	Operational updates	Sections 7(2) (b(ii)) (c) (f) (h) (i) (j)	48(1) (a)
Item 4.2	Approval of closed minutes and matters arising	Sections 7(2) (a) (b(ii)) (c) (f) (g) (h) (i) (j)	48(1) (a)
Item 5.0	Risk management	Sections 7(2) (a) (f)	48(1) (a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Content

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**Section 7(2)(a)** To protect the privacy of natural persons, including that of deceased natural persons

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**Section 7(2)(b)(ii)** To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

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**Section 7(2)(c)** Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information:

- i. Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
  - ii. Would be likely otherwise to damage the public interest.
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**Section 7(2)(f)** Maintain the effective conduct of public affairs through:

- i. The free and frank expression of opinions by or between or to members of officers or employees of any local authority, or any persons to whom Section 2(5) applies, in the course of their duty; or
  - ii. The protection of such members, officers, employees and persons from improper pressure or harassment.
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**Section 7(2)(g)** Maintain legal professional privilege.

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**Section 7(2)(h)** Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities.

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**Section 7(2)(i)** Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

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**Section 7(2)(j)** Prevent the disclosure or use of official information for improper gain or improper advantage.

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That the following people be permitted to remain at this meeting after the public has been excluded:

- i. Chief Executive Officer, Board Secretary, General Manager – Hapori and Chief Financial Officer.

because of their knowledge, which will be of assistance in relation the matters being discussed because of their role and work performed.

The public excluded minutes follow and are not publicly available. There being no further business the public meeting closed at 10:10am.

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CHAIR  
DAVID BATTIN